

FINAL: APPROVED

PLAQUEMINES PRIMARY CARE, INC.
SPECIAL FINANCIAL COMMITTEE MEETING
August 15, 2024

Item I. & II. Call to Order & Roll Call:

Call to Order and Roll Call - A Special meeting of the Financial Committee of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Nancy Michel at 7:41 pm on August 15th, 2024, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

Nancy Michel:	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Celeste Ancar:	<u>Absent</u>		

A quorum was declared present.

Also, in attendance were: Jennifer Harris, Plaquemines Primary Care; Colleen Fisher, Plaquemines Medical Center; Ranada Mackey–St. Ann, Plaquemines Medical Center, and Hannah Williams, Plaquemines Medical Center.

Item III. Review And Approval of Current Agenda: (Nancy Michel)

Motioned by Mr. Gaudet, seconded by Ms. Michel to approve the current agenda

Public Comments: None

Motion passed: 2 Yeas, 0 Nays, 1 Absent, 0 Present not voting

Item IV. New Business:

A. Review of 2nd Quarter Reports

The committee discussed the data of 2023 to 2024 year-to-date visits. Ms. Harris compared 2023 data with 2024 data and presented her findings to the committee. The committee did not have any further questions or comments.

Public Comments: None

Item V. Old Business:

A. Review of H80-2024-Main Grant (Colleen Fisher)

Ms. Fisher presented the second-quarter reports to the committee. She explained that these funds were only used for staff salaries and related expenses. The committee did not have any questions or comments.

B. Review of H80-2024 UDS + Funding (Jennifer Harris)

Ms. Harris stated that the UDS + is tied into the main grant. The amount rewarded was \$35,000 for the UDS+ grant. This funding will be used to assist the organization in preparing to submit de-identified data for the annual UDS reports via the EMR. Moving forward, the data for the annual UDS report can be abstracted in the EMR if all the data is correct. In 2024, they will only pull two reports as a trial, but by 2025, they should be able to abstract all reports. Ms. Harris expressed the importance of the data being correct for this to work. Ms. Harris stated that these funds can be used to hire a person to enter and ensure the correct placement of data, as well as additional staff training and adding more features to the EMR to ensure that the data is able to be extracted. However, Ms. Harris has spoken to the Athena representative, who states that there should not be any additional cost for becoming UDS+ compliant but stated that she would continue to monitor this as other FQHCs have incurred charges by other EMRs for this service.

C. Review of C8ECS44663- Capital Improvement (Jennifer Harris)

Ms. Harris gave the committee an update on the new mobile medical unit that is due to be delivered in the first part of March 2025. Ms. Harris has a meeting with the interior design team scheduled for the 1st part of September to finalize the interior design. The committee did not have any additional questions or comments.

D. Review of H8LCS- Covid Testing Funding (Jennifer Harris)

Ms. Harris explained that the grant money is budgeted only for COVID-19 testing supplies. The amount spent so far is \$2499.72 out of \$10,790.00. She stated that a box of tests costs approximately \$900, and with the remaining funding, she should be able to purchase 8-9 more boxes of tests. The committee did not have any questions or comments.

E. Review of Reproductive Health Integration Initiative (RHII) (Jennifer Harris)

Ms. Harris said that this funding is used to support the services of Dr. Eubanks and the supplies needed to offer same-day contraceptive services such as oral or injectable birth control, implants, and IUDs. The committee discussed, and there were no additional questions or comments.

F. Review of Screen-Up Project (Jennifer Harris)

Ms. Harris exclaimed the excitement of the continuation of this project and grant funding for an additional year. PPC has received another year of grant funding in the amount of \$12,500, which is approximately \$2500 on top of what was previously given. This funding can be used to increase the number of patients getting screened for colorectal cancer. One option for this funding is to hire a patient navigator to assist the patient with scheduling the screenings and to close the loop on the referrals for testing. Along with this funding came two additional grant opportunities. One of these will allow patients on PPC's poverty-based sliding fee scale to receive free Cologuard testing. Ms. Harris stated that an at-home test is offered, which would allow PPC not to have to refer a patient out for colorectal cancer screening. Ms. Harris said she is working on an MOU with Exact Sciences for this opportunity and is excited to offer this service to those on the poverty-based sliding fee scale. Another incentive through the screen-up program is that patients below the 400% poverty level who have had a positive Cologuard or FIT can have the cost covered, including travel and pre-meds for the needed follow-up colonoscopy screening. The PPC patients from 0-200% can qualify for the slide program per PPC forms, while the patients falling between the 201 – 400 percentiles have more paperwork to complete but still allow individuals to get tested. The committee did not have any further questions or comments.

Item VI. Adjournment (Nancy Michel)

Motioned by Mr. Gaudet, seconded by Ms. Michel to adjourn the meeting at 7:54 pm.

Public Comments: None

Motion passed: 2 Yeas, 0 Nays, 1 Absent, 0 Present not voting

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Finance Committee of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its special meeting of the Finance Committee on August 15th, 2024.



Nancy Michel
Chairwoman