



Homeowner Checklist

- Roof Inspection
- Insurance contacted.
- Roof re-inspected by adjuster (with roofing company present)
- Roof Claim approved or denied.
- 1st check received (typically 2 weeks after claim)
- Roof contractor selected.
- Roof installation
- Final invoice received; 1st check plus deductible balance paid to contractor.
- Submit final invoice to insurance (Apex Roofing)
- 2nd check received (typically 7 days after invoice)
- Apex Roofing will pick up final payment.

